



Bureau of HIV and STD Prevention

HIV/STD Clinical Resources Division
HIV/STD Epidemiology Division
HIV/STD Health Resources Division

Est. November 16, 1998

Rev. November 16, 1998

HIV/STD Policy No. 150.004

COMMUNITY PLANNING GROUP MEMBERSHIP SELECTION TO ENSURE PARITY, INCLUSION AND REPRESENTATION

PURPOSE

This policy adopts the Parity, Inclusion, and Representation (PIR) Guidelines developed by the Texas Department of Health (TDH), Bureau of HIV and STD Prevention (Bureau) as the basis for developing fundamentally cohesive representation within Community Planning Groups (CPG). These guidelines encompass the basic methods required by the U.S. Department of Health and Social Services Centers for Disease Control and Prevention (CDC) to ensure that CPGs can achieve parity, inclusion, and representation within the CPG's membership.

BACKGROUND

The Bureau, as the lead agency for HIV/AIDS prevention and treatment in the state, is responsible for the overall planning effort regarding HIV prevention activities. CPGs are local entities in various locations throughout the state that share responsibility with the Bureau in developing a State of Texas Comprehensive HIV Prevention Plan. CPGs are required to involve persons living with HIV/AIDS, and those who represent a cross section of the population at risk of exposure to HIV disease, in the planning process. These individuals can provide valuable personal perspectives that will have a positive impact in the consideration of specific prevention interventions for the sub-populations most affected by HIV/AIDS. The process of involving these individuals and insuring that they have a voice in the overall planning effort is referred to as PIR.

AUTHORITY

CDC Supplemental Guidance on HIV Prevention Community Planning for Noncompeting Continuation of Cooperative agreements for HIV Prevention Projects; CDC Announcement Number 300 Cooperative Agreements for Human Immunodeficiency Virus (HIV) Prevention Projects Program Announcement and Notice of Availability of Funds for Fiscal Year 1993; V.T.C.A. Health and Safety Code, §85.03, §85.014, §81.052.

DEFINITIONS AS USED IN THIS POLICY

Inclusion	assures that all communities affected by the HIV/AIDS epidemic are represented and involved in the local planning process. In this case, "community" refers to more specific characteristics of subgroups that may be perceived as being at greater risk for becoming HIV-infected or are greatly affected by the AIDS epidemic.
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Parity implies that all members of the CPG have equal opportunity to provide input and have equal voice voting and in decision-making.

Representation assures that those who have been selected to represent a specific community reflect the values, norms and behaviors of that community while participating as group members in objectively weighing the priority prevention needs of the area.

PIR parity, inclusion, and representation.

ADOPTION OF THE ACCEPTED GUIDANCE AND REQUIREMENTS FOR PIR

State CPGs and the Bureau have developed the accepted guidelines, based on the CDC documents, for ensuring that the PIR requirements in Texas are met. Each CPG must use the guidelines adopted by the Bureau.

BUREAU RESPONSIBILITIES REGARDING PIR

The Planning Unit in the Bureau's HIV/STD Health Resources Division is responsible for updating the PIR Guidelines and for insuring that all PIR requirements are met as required to reflect the nature of the epidemic in Texas.

WHERE TO DIRECT COMMENTS AND/OR GET COPIES OF THE GUIDELINES

Persons that have questions or comments regarding the guidelines or who wish to request copies of the standards may call (512) 490-2525 or write to:

Texas Department of Health
HIV/STD Health Resources Division, Planning Unit
1100 W. 49th Street
Austin, Texas 78756-3199

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